

Melstrom Inspections, LLC

Solar Photovoltaic Building Permit Application

All of the following items noted below shall be submitted when applying for a building permit for a Solar Photovoltaic. *Reviewing and processing a permit application can take up to ten business days to complete once all the required documents have been received.*

***Any forms required below can be found under the forms/applications tab on my website, melstrominspections.com*

- 1** A completed and signed building permit application, backside of this page. Contractors shall be licensed.
- 2** If you are the applicant who owns the property and who currently resides at the project property address completing the permit application, a signed cautionary statement will need to be submitted.
- 3** A site plan: A site plan is a bird's eye view of your property. The site plan shall include a North directional arrow, property lines, street(s), existing buildings, and the proposed Solar PV location. To be included in the site plan shall be the distances from the proposed project to all property lines, streets, and/or any other structures on the property. *Additionally, the locations of the the array, combiner panels, ac and dc disconnects, service meter, main service panel, inverters, or any other major PV equipment components.
- 4** A one line drawing of the installation. Included with the one-line, or part of the plans shall be conductor sizing, calculated amperages, fuse/breaker sizing, and shall indicate the type of interconncetion that will be completed.
- 5** A label page indicating the type, verbiage and locations of the labels to be installed.
- 6** Spec/data sheets for the equipment being installed. Modules combiner, inverters, or other.

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Solar Electrical Permit Application

Project Site Address	Town, Village, or City of:	Zip Code	Municipality
Owner's Name	Owners Daytime Phone	Parcel ID	
Owner's Mailing Address	Owner's Email		
Applicant's Name(if Different than owner)	Applicant Daytime Phone		
Applicant's Mailing Address	Applicant's Email		

Complete the information below as it pertains to this project. Note "Self" if the owner will be doing the work.

Dwelling Qualifier	Dwelling Qualifier License Number		
Dwelling/General Contractor	Contact Name	Dwelling Contractor License	Daytime Phone
Mailing Address	Email		
Electrical Contractor	Contact Name	Electrical Contractor License	Daytime Phone
Mailing Address	Email		
Master Electrician	Master Electrician License Number		
Project Value: \$	Size of the PV System	Electrical Utility Involved:	

One of the two boxes shall be checked:

☐ I vouch that I am or will be the owner-occupant of this dwelling for which I am applying for a building permit without a dwelling contractor license and have submitted a signed the cautionary statement regarding contractor responsibility. I certify that the information provided on this application is accurate. I understand that I am subject to all applicable codes, conditions of this permit, laws, statutes, and ordinances. I understand that the issuance of this permit creates no legal liability, express or implied, on the state, municipality, building inspector, and the inspectors authorized agent. I understand that the work installed with this permit is subject to inspection and I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which the permit is sought at all reasonable hours to inspect the work which is being done.

☐ I vouch that: I am the WI credentialed contractor and I am in a contract for the described work per this application. I certify that the information provide on this application is accurate. I understand that I am subject to all applicable codes, conditions of this permit, laws, statutes, and ordinances. I understand that the issuance of this permit creates no legal liability, express or implied, on the state, municipality, building inspector, and the inspectors authorized agent. I understand that the work installed with this permit is subject to inspection and I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which the permit is sought at all reasonable hours to inspect the work which is being done.

SIGNATURE OF
APPLICANT

Print Name

Date